



Ambasciata d'Italia
Il Cairo

Business Visa (Uniform Schengen Visa - C)

Required Documents:

1. Schengen Visa application form fully completed, signed, and dated.
2. 1 recent passport-size photograph with a clear background and dimensions of 35*40 mm (the size approved by the International Civil Aviation Organization - ICAO).
3. A passport valid for at least 3 months after the expiration date of the requested visa. A copy of the same passport and previous passports if any (pages containing personal data and all pages containing stamps and visas).
4. Travel medical insurance with a coverage of no less than 30,000 Euros, valid for the entire duration of the trip and period of stay in the European Union countries, to cover any medical or emergency expenses, hospital treatment costs, or repatriation of the body due to illness or death.
5. Traveler profile - extract from "the Kid Aely" family record book.
For first-time visa applicants or those who have lost their passport: Administration of Passport, Nationality and immigration certificate (circulation). For non-Egyptian citizens: proof of legal residence in Egypt, valid for three months beyond the intended date of departure from the territory of the Member States.
6. An invitation from an Italian company prepared on the business visa invitation template, stamped and signed by the legal representative of the company, with a copy of the ID document of the person sending the invitation and a copy of the company's registration certificate in the Chamber of Commerce, in addition to any invoices proving commercial relations. If the person sending the invitation is not a European citizen, a valid residence permit and a copy of the passport must be provided.
7. Documents regarding the financial status of the company and the employment status of its employees: a copy of the tax schedule, a company bank statement stamped and signed by the bank showing transactions made in the last 6 months (employers can submit proof of their personal bank account). A copy of the employment contract. A signed declaration stating information about the employment relationship (date of appointment, job status... etc.) and a social insurance certificate.

8. Certificate of business activity or artisanal/agricultural activity, or registration in the professional register or Chamber of Commerce. Copy of the commercial register extract and the company's tax code.
9. Visa application on letterhead from the employer, in English or Italian, specifying the destination, reason, and duration of the trip, and guaranteeing coverage of expenses, bearing the company stamp, name, surname, and signature of the person authorized to sign in original.
10. Financial resources proportional to the duration of the requested stay, as stipulated by the current directives of the Italian Ministry of Interior; an original bank statement for the last 6 months, dated and signed by the bank.
11. Confirmation of accommodation booking or an invitation from a person residing in Italy with a copy of their identification document. If the person sending the invitation is not a European citizen, a copy of their residence permit and a copy of their passport must be provided.
12. A round trip flight confirmed.

Attention:

When submitting photocopies of documents, the originals must be presented for review at the time of application submission.

Documents must be submitted either already issued in both languages or translated into the Italian language.

The list of documents mentioned above serves as a guideline for the public only; the office reserves the right to conduct further inquiries as appropriate and to request additional documents.